

G Abbott & Sons Generic Risk Assessment for Coach Travel

Description of hazard	Risks	Persons Affected	Control Measures
Boarding & Alighting Vehicle	Personal Injury: <ul style="list-style-type: none"> Slips, Trips & Falls. 	All Staff & Passengers	<ul style="list-style-type: none"> Driver to Pick up/set down in safe area Driver to use the vehicle Kneel facility when necessary Driver to make sure vehicle steps & floor area clear Driver to ensure vehicle interior well illuminated Aisles not to be obstructed Party leaders to inform all passengers to board in a slow controlled manner to ensure their own safety.
On Board Luggage Stowage	Personal injury: <ul style="list-style-type: none"> Objects falling from height Exits blocked General access and egress restricted 	All Staff & Passengers	<ul style="list-style-type: none"> Maximum of 7kgs to be stowed over head No glass objects Party leader to assess all internal baggage requirements Driver has the right to refuse oversize bags on board in the interest of passenger safety Personal medication and dietary needs to be brought to AOL or the driver's attention before trip departure.
Under vehicle stowage <ul style="list-style-type: none"> Luggage loading & unloading 	Personal injury: <ul style="list-style-type: none"> Back injuries Sprains & strains Crush injuries 	All staff, Passengers & Party Leaders	<ul style="list-style-type: none"> Only driver to load luggage into the vehicle luggage compartment Driver training – luggage Good Practice Guide Passengers or party leaders must either label or make driver aware of heavy luggage No sharp items No flammable liquid or substances AOL & Driver to be informed of any special luggage requirements prior to trip departure.
Vehicle environment <ul style="list-style-type: none"> Motion Passenger movement (Restriction) 	Personal injury or unwell feeling <ul style="list-style-type: none"> Sickness DVT (Deep Vein Thrombosis) 	All staff & passengers	<ul style="list-style-type: none"> High specification modern fleet Experienced drivers Route planned in the interest of passenger safety and comfort Vehicles fitted with climate control where requested On board toilet facilities Regular Stops

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Vehicle fires <ul style="list-style-type: none"> Onboard External as a result of RTC 	Personal injury: <ul style="list-style-type: none"> Smoke inhalation Heat stress Burns 	All staff & Passengers	<ul style="list-style-type: none"> High maintenance standards Modern fleet No smoking policy Vehicle fitted with FF Media On board detection fitted Driver to maintain access & egress routes Emergency exits must kept clear Safety brief given prior to trip departure. Party leader & Teacher to maintain discipline order whilst coach is in motion Party leader & teacher to be vigilant of ignition sources. Regular vehicle tidy up Emergency procedure
Vehicle breakdown: <ul style="list-style-type: none"> Involvement in RTC System failure Mechanical failure 	Personal injury: <ul style="list-style-type: none"> RTC Injuries Slips, Trips & Falls Environment 	All Staff & Passengers	<ul style="list-style-type: none"> Modern well maintained fleet & extensive fleet support (24hr) Scania/Volvo UK/European breakdown cover (24hr) Drivers trained in a AOL breakdown procedures/best practices Experienced drivers trained to required standard and hold appropriate licences Driving times limited to legal maximums (monitored and controlled) All coaches and drivers supplied with Mobile Phones Teachers to ensure appropriate clothing are taken on trips. Safety of passengers is the Party leaders/Teachers priority. Teachers are reminded to supply adequate pupil to teacher ratio when on trips Drivers are instructed to make regular contact with the AOL Management team. Wet weather and Icy Conditions procedures

Description of hazard	Risks	Persons Affected	Control Measures
Passenger Behaviour Passenger Safety	Personal injury: <ul style="list-style-type: none"> Crush injuries Slips, Trips & Falls Distraction of the driver Distraction of other road users (passenger windows) 	All Staff & passengers	<ul style="list-style-type: none"> Teachers & Party Leaders to be responsible for the overall behaviour & Safety of the passengers in their care Driver has the right to stop the coach in the interest of passenger safety Seatbelt must be worn Passengers must remain seated and forward facing at all times Toilet facilities must be used only as a matter of urgency Driver to be made aware of Toilet request. No Alcohol to be consumed on board Passengers & Party leaders are responsible for any Medication needed throughout any AOL trip (AOL & Driver must be informed).
Driver	Personal injury	All Passengers	<ul style="list-style-type: none"> All drivers are CRB Checked All drivers are CPC (Driver) Trained and licensed Drivers are aware of all AOL best practises All drivers receive clear instruction & Guidance before trip departure. Breaks taken and monitored (VOSA) Alcohol and drugs policy

This document is **NOT** meant to replace any existing Risk Assessment done by the Trip, Party, and School Organiser.

This Document is based **SOLEY** on the service that we provide and the **COACHES** which we supply.

G Abbott & Sons cannot be held liable for the specific Risk Assessment required for the start & finish points of any trip.

Any queries on any of the above please do not hesitate to contact G Abbott & Sons management team.

Specific Risk Assessments are available on request for UK/European trips organised by G Abbott & Sons.

This is classed as a live document and will be constantly reviewed by the AOL Risk Management Team.